

GOVERNMENT OF INDIA
(MINISTRY OF DEFENCE)

ARMED FORCES MEDICAL COLLEGE, PUNE – 411040

1. It is proposed to fill 01 post of UDC in the pay scale of Rs 5200-20200 + Grade Pay Rs 2400/- (pre revised) (Level-4 as per 7th CPC) in the Armed Forces Medical College, Pune by deputation basis. Accordingly applications from suitable candidates through their respective departments are invited, based on which a panel of candidates for filling up the above mentioned post will be prepared. The eligibility condition for filing up the above post is as under:-

Deputation (Refer SRO-23 dated 11 Apr 2012)

Employee of the Central Government

(a) Holding analogous posts on regular basis: or

(b) With **eight** years regular service in the grade of Lower Division Clerk or equivalent

The departmental employees in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.

Similarly, the deputationist shall not be eligible for consideration for appointment by promotion.

Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.

2. Details of posts:-

(a)	Name of the Post	:	UDC (Civilian)
(b)	Number of vacancy	:	One
(c)	Classification	:	General Central Services, Group 'C' Non Gazetted Ministerial
(d)	Scale of Pay	:	Rs 5200-20200 + Grade Pay Rs 2400/- (pre revised) (Level-4 as per 7 th CPC)
(e)	Duration of deputation	:	Not exceeding three years

3. The appointment shall be governed by Department of personnel & Training OM No 2/29/91 Estt (Pay-1) dated 05 Jan 1994.

4. To whom the application or documents need to be sent

Application (in duplicate) in the enclosed proforma along with duly attested copies of the completed and up to date CR dossiers for preceding five years, by the competent authority in his/her office/department in respect of the officers who could be spared in the event of selection may be sent to **The Director & Commandant AFMC Pune-411040** within 60 days from the date of the publication of advertisement. Application received after the last date or without the CR dossier or otherwise found incomplete will not be entertained.

5. As regards qualification asked for vide para 1 above is concerned; a certificate from the competent authority will be attached giving the details of service in a Government office.

6. It may be noted that candidate who once apply for the post selected will not be allowed to withdraw his/her candidature or revert to their parent cadre without completing the period of deputation.

APPLICATION FOR THE POST OF :

BIO-DATA PROFORMA

1. Name of the Post applied for :
2. Name and address (in Block letters) :
3. Date of birth (DD/MM/YYYY)
4. Date of retirement under Central/State Govt Rules :
5. Educational Qualification :
6. Whether educational and other qualification required for the:
Post are satisfied (If any qualification has been treated as
equivalent to the one prescribed in the rules state the authority
for the same)
7. Qualification/Experience possessed by the Employee :
8. Details of employment in chronological order :

Photo

Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Name & Address of Office/Inst/Orgs	Post Held	Duration		Pay Scale with Grade Pay and present Basic pay	Nature of duties
		From	To		

9. Please state clearly wherein in view of entries made by you above, you meet the requirement of the post. : Yes/No
10. Nature of present employment i.e. whether ad-hoc, temporary or permanent
11. Whether belongs to SC/ST/OBC

Date:

(Signature of the Candidate)

Email id _____

Mobile Number _____

(To be completed by the employer)

1. It is certified that the information furnished by Shri/Smt _____ has been checked as per the service records of the individual and found correct.
2. No disciplinary/vigilance case is pending/contemplated against Shri/Smt _____.
3. In the event of his/her selection, he/she will be relieved of his/her duties from this office.

Date:

(Signature of the competent auth)

(Office Seal)